European Projects Writer & Project Manager

Mobile World Capital Barcelona offers an excellent career opportunity as an European Projects Writer & Project Manager to join its European Projects program.

What is MWCapital?

Mobile World Capital Barcelona is an initiative driving the digital advancement of society while helping improve people’s lives globally. With the support of the public and private sector, MWCapital focuses on four areas: the acceleration of innovation through digital entrepreneurship (The Collider), the transformation of industries through digital technology (5G), the rise of digital talent among new generations and professionals (Digital Talent), and the reflection on the impact of technology in our society (Digital Future Society). Collectively, our programmes are positively transforming the economy, education and society.

What is Horizon 2020 Europe, European Projects?

The European Union concentrates a large part of its research and innovation activities in the Framework Program, which in this edition will be called Horizon 2020 (H2020). In the 2014-2020 period and through the implementation of three pillars, it contributes to addressing the main social challenges, promoting industrial leadership in Europe and reinforcing the excellence of its scientific base. Horizon 2020 integrates for the first time all the phases from the generation of knowledge to the activities closest to the market: basic research, technology development, demonstration projects, manufacturing pilot lines, social innovation, technology transfer, concept tests, standardization, support for pre-commercial public purchases, venture capital and guarantee system. The European Institute of Innovation and Technology (EIT) becomes part of Horizon 2020 and through its knowledge communities (KIC) integrates research, training and business creation activities.

Objective of the position and responsibilities

Reporting to the EU Project Coordinator you will be responsible for:

- Understand new technologies, their functions and their value proposition, and communicate them, both orally and in written, to different types of stakeholders (managers, engineers, developers)
- Participate in proposal strategy, design, writing, and review sessions throughout the life of the proposal
- Maintain close contact with project management team/researchers through regular meetings and teleconferences.
- Compilation of reporting information, drafting and editing of project reports.
- Represent MWCapital at events and project meetings (including project reviews)
- Support for events and conferences organization.
- Contribute to the dissemination and communication activities.
Experience and skills required:

- University degree in a technical background such as: telecommunications, industrial engineering, mechanical engineering, or any other technical discipline.
- Master in Scientific Communication is a must.
- High English level: Excellent speaking, writing and editing skills.
- Availability to travel (between 20% and 40% of time) by airplane primarily and other methods of transport.
- Excellent presentation skills.
- Research, write and edit technical material for proposals.
- Excellent interpersonal skills to be able to communicate and work with both businesspeople and academics.
- Familiar with Grant Agreements and Deliverables of Horizon Europe projects.
- To be result-oriented and focused on project delivery and its quality.
- The ideal candidate must be proactive, flexible and organised, with the energy to learn in a dynamic environment.
- A task owner, able to work as part of an international team and autonomously.
- Capability and experience in team working.
- Commitment to mission- and values-driven work environment.
- Be adept at managing multiple projects and deadlines and should have organizational skills and a meticulous attention to detail.

Desirable requirements

- Networking and engagement capabilities are a must. Any knowledge of design and communication tools (Canva, Hootsuite, Adobe Photoshop, Illustrator, Premiere) is an advantage.
- Knowledge of other European languages is an advantage.

What we offer you at MWCapital

- Join an exciting project and in a strategic sector
- Full time and initial temporary contract
- Access to training, social benefits, flexibility, home office and a good environment

Evaluation method:

- Interviews with Talent & People and European Projects Coordinator

If you want to enrol in this offer, send us your CV through our profile at Welcome to the Jungle. https://www.welcometothejungle.com/


MWCapital guarantees that both the selection processes and the people involved in them (both recruiters and project managers) will not discriminate against any application based on age, disability, ethnicity, marital status, gender, nationality, political ideology, race, religion or sexual orientation.